



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

AUG 28 2017

Richard Keigwin
Deputy Director for Programs
Office of Pesticide Programs
Office of Chemical Safety and Pollution Prevention
Environmental Protection Agency
Washington, DC

Dear Mr. Keigwin:

Senior management has approved your reassignment to the SES position of Director, Office of Pesticide Programs, ES-0340-00. This position is located in the Office of Pesticide Programs, Office of Chemical Safety and Pollution Prevention. The official duty station for this position is Arlington, VA.

The law establishing the SES requires that you receive written notice 15 calendar days in advance of any reassignment. This provision was established to protect employees by providing them with an opportunity to raise questions and issues to management, prior to a reassignment. This letter is your written notice of your reassignment.

Please indicate your preference and sign the enclosed acknowledgment. If you wish to waive the 15 calendar day notice period, we can make your reassignment effective September 3, 2017. If you have any questions about this conversion, please contact me at (202) 564-2653.

Sincerely,

A handwritten signature in black ink that reads "Vickie H. Tellis".

Vickie Tellis, Acting Director
Executive Resources Division

Attachment:
Acknowledgement of Reassignment

ACKNOWLEDGMENT OF SES REASSIGNMENT

This is to acknowledge receipt of this letter informing me of my reassignment to the SES position of Director, Office of Pesticide Programs, ES-0340-00. This position is located in the Office of Pesticide Programs, Office of Chemical Safety and Pollution Prevention with an official duty station of Arlington, VA.

I wish to:

wait the full 15 calendar day notice period prior to this reassignment. (please check block)

I wish to:

waive the 15 calendar day notice period and have the reassignment effective September 3, 2017. (please check block)

Signature: Brianard P. Keegun, Jr.

Date: 8/30/2017

Please send a signed copy via e-mail or fax (202-564-9612) to Howard Barnett.